

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICAD	<p>Managing State Cases – Provision/Response, Address Found But Not Confirmed</p> <p>Sent by Initiating or Responding State: This transaction indicates that an address for the NCP has been found but has not been confirmed.</p> <p>Action by Receiving State: Process according to Federal Guidelines.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide either the NCP Mailing or Residential Address.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	LICAD
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=1
PARTICIPANT-DATA-IND	=1				
ORDER-DATA-IND	=0 (Numeric)				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICAD		COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	=0 (Numeric)
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICAD		NCP LOCATE DATA BLOCK	
				RESIDENTIAL-ADDRESS-LINE1	NCP Street Address
				RESIDENTIAL-CITY	NCP City
				RESIDENTIAL-STATE	NCP State
				RESIDENTIAL-ZIP-1	NCP Zip Code
				RESIDENTIAL-ADDRESS-EFFECTIVE-DATE	Required if address present
				RESIDENTIAL-ADDRESS-CONFIRMED-IND	=N
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICEM	<p>Managing State Cases – Provision/Response, NCP Employer Found But Not Confirmed</p> <p>Sent by Initiating or Responding State: This transaction indicates that an Employer has been found but has not been confirmed.</p> <p>Action by Receiving State: Process according to Federal Guidelines.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	LICEM
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=1
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
INFORMATION-IND	=0 (Numeric)				
OVERDUE-IND	=0 (Numeric)				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICEM		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				NCP LOCATE DATA BLOCK	
				EMPLOYER-NAME	Employer Name
				EMPLOYER-ADDRESS-LINE1	Employer Address
				EMPLOYER-CITY	Employer City
				EMPLOYER-STATE	Employer State

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LICEM		EMPLOYER-ZIP-1	Employer Zip Code
				EMPLOYER-EFFECTIVE-DATE	Required if Employer present
				EMPLOYER-CONFIRMED-IND	=N
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
MSC	P	LSADR	Managing State Cases – Provision/Response, NCP Address Located and Confirmed Sent by Initiating or Responding State: This transaction notifies the other state that an address for the NCP has been located and confirmed Action by Receiving State: Process according to Federal Guidelines. Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide either the NCP Mailing or Residential Address.	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
ACTION REASON	LSADR				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSADR		ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=1
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	=0 (Numeric)
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
CONTACT-ZIP-1	Contact Zip Code				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSADR		NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				NCP LOCATE DATA BLOCK	
				RESIDENTIAL-ADDRESS-LINE1	NCP Street Address
				RESIDENTIAL-CITY	NCP City
				RESIDENTIAL-STATE	NCP State
				RESIDENTIAL-ZIP-1	NCP Zip Code
				RESIDENTIAL-ADDRESS-EFFECTIVE-DATE	Required if address present
				RESIDENTIAL-ADDRESS-CONFIRMED-IND	=Y
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSEMP	<p>Managing State Cases – Provision/Response, NCP Employer Found and Confirmed</p> <p>Sent by Initiating or Responding State: This transaction notifies the other state that an Employer has been found and confirmed.</p> <p>Action by Receiving State: Process according to Federal Guidelines.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	LSEMP
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=1
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
COLLECTION-DATA-IND	=0 (Numeric)				
INFORMATION-IND	=0 (Numeric)				
OVERDUE-IND	=0 (Numeric)				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSEMP		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				NCP LOCATE DATA BLOCK	
				EMPLOYER-NAME	Employer Name
				EMPLOYER-ADDRESS-LINE1	Employer Address
				EMPLOYER-CITY	Employer City

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSEMP		EMPLOYER-STATE	Employer State
				EMPLOYER-ZIP-1	Employer Zip Code
				EMPLOYER-EFFECTIVE-DATE	Required if Employer present
				EMPLOYER-CONFIRMED-IND	=Y
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
MSC	P	LSOUT	Managing State Cases – Provision/Response, NCP out of State Address Located and Confirmed Sent by Initiating or Responding State: This transaction notifies the other state that an out-of-state address for the NCP has been located and confirmed. Action by Receiving State: Process according to Federal Guidelines.	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSOUT	Business Usage Recommendation: Provide either the NCP SSN or DOB and either the NCP Mailing or Residential Address.	CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	LSOUT
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=1
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	=0 (Numeric)
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
CONTACT-ZIP-1	Contact Zip Code				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LSOUT		NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				NCP LOCATE DATA BLOCK	
				RESIDENTIAL-ADDRESS-LINE1	NCP Street Address
				RESIDENTIAL-CITY	NCP City
				RESIDENTIAL-STATE	NCP State
				RESIDENTIAL-ZIP-1	NCP Zip Code
				RESIDENTIAL-ADDRESS-EFFECTIVE-DATE	Required if address present
				RESIDENTIAL-ADDRESS-CONFIRMED-IND	=Y
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LUAPD	<p>Managing State Cases – Provision/Response, NCP Found Deceased Sent by Initiating or Responding State: This transaction notifies the other state that the NCP has been found and the NCP is deceased.</p> <p>Action by Receiving State: Process according to Federal Guidelines.</p> <p>Business Usage Recommendation: Provide information regarding proof of death in the Information Data Block. Provide either the NCP SSN or DOB.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	P
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	LUAPD
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
INFORMATION-IND	Fill as appropriate				
OVERDUE-IND	=0 (Numeric)				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	P	LUAPD		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRBTR	<p>Managing State Cases – Request, To Schedule Genetic Testing</p> <p>Sent by Initiating or Responding State: This transaction is used for a two-state Case only and notifies the other state that genetic testing needs to be scheduled for the party (ies) in their state.</p> <p>Action by Receiving State: Process according to Federal Guidelines.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide the name and address of the NCP or Participant(s) who need testing in the other state. If assistance with genetic testing is necessary for a 'one-state' case, use MSC R GRAGT.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUMBER	Fill as appropriate
				ACTION CODE	R
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	GRBTR
				ATTACHMENTS IND	=N
				CASE-DATA-IND	=1
				NCP-IDENTIFICATION-IND	=1
				NCP-LOCATE-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	Fill as appropriate
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
INFORMATION-IND	=0 (Numeric)				
OVERDUE-IND	=0 (Numeric)				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRBTR		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1/SSN-2/SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRUPD	<p>Managing State Cases – Request, Request for Status Update</p> <p>Sent By Initiating or Responding State: This Request transaction is used to request an update on the case status.</p> <p>Action By Receiving State: Process within Federal Guidelines.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				OTHER-CASE-ID	Other Case ID
				ACTION REASON	GRUPD
				ATTACHMENTS –IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	Fill as appropriate
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	=0 (Numeric)
				OVERDUE-IND	=0 (Numeric)

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRUPD		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRAGT	<p>Managing State Cases – Request, Assistance with Genetic Testing</p> <p>Sent By Initiating or Responding State:</p> <p>This Request transaction is used in a ‘one-state’ case when the state is using long-arm jurisdiction to process a case. This transaction requests assistance with genetic testing from another state.</p> <p>The Update transaction should be sent to modify an unacknowledged Request; it replaces the Request and requires the same data elements. The Update must be sent only after the Request transaction is sent to the CSENet 2000 server and prior to receiving an Acknowledgment from the Responding Jurisdiction with a Case ID.</p> <p>Action By Receiving State:</p> <p>Process within Federal Guidelines.</p> <p>Business Usage Recommendation:</p> <p>Provide either the NCP SSN or DOB. Provide the name and address of the NCP or Participant(s) who need testing in the other state. If assistance with genetic testing is necessary for a ‘two-state’ case, use MSC R GRBTR.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R or U
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				ACTION REASON	GRAGT
				ATTACHMENTS –IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	Fill as appropriate
				ORDER-DATA-IND	=0 (Numeric)
COLLECTION-DATA-IND	=0 (Numeric)				
INFORMATION-IND	=0 (Numeric)				
OVERDUE-IND	=0 (Numeric)				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRAGT		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R, U	GRFIN	<p>Managing State Cases – Request, Request Financial Data/Proof of Respondent’s Income</p> <p>Sent By Initiating or Responding State:</p> <p>This Request transaction is used to request assistance with obtaining financial data or proof of the NCP income from another state.</p> <p>The Update transaction should be sent to modify an unacknowledged Request; it replaces the Request and requires the same data elements. The Update must be sent only after the Request transaction is sent to the CSENet 2000 server and prior to receiving an Acknowledgment from the Responding Jurisdiction with a Case ID.</p> <p>Action By Receiving State:</p> <p>Process within Federal Guidelines.</p> <p>Business Usage Recommendation:</p> <p>Provide either the NCP SSN or DOB. Provide information clarifying the Request and/or identifying the entity whom verification is requested in the NCP Locate and/or Information Data Blocks. This transaction should only be used in rare situations as states should attempt independent verification prior to requesting assistance.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R or U
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				ACTION REASON	GRFIN
				ATTACHMENTS –IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	=1
ORDER-DATA-IND	=0 (Numeric)				
COLLECTION-DATA-IND	=0 (Numeric)				
INFORMATION-IND	Fill as appropriate				
OVERDUE-IND	=0 (Numeric)				

* Shaded areas identify data recommended as essential to conduct business and automate transaction processing

Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRFIN		CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRGAP	<p>Managing State Cases – Request, Request Assistance With Service of Process</p> <p>Sent By Initiating or Responding State:</p> <p>This Request transaction is used to request assistance with service of process pursuant to Section 318 of UIFSA. This Request does not require the establishment of an Interstate case.</p> <p>The Update transaction should be sent to modify an unacknowledged Request; it replaces the Request and requires the same data elements. The Update must be sent only after the Request transaction is sent to the CSENet 2000 server and prior to receiving an Acknowledgment from the Responding Jurisdiction with a Case ID.</p> <p>Action By Receiving State:</p> <p>Process within Federal Guidelines.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R or U
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				ACTION REASON	GRGAP
				ATTACHMENTS –IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=1
PARTICIPANT-DATA-IND	=1				
ORDER-DATA-IND	=0 (Numeric)				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRGAP	<p>Business Usage Recommendation: Provide either the NCP SSN or DOB and either the NCP Mailing, Residential Address or Employer. Provide information that clarifies the Request and identify the individual to be served in the Information Data Block. This transaction should only be used in rare situations as states should attempt independent service prior to requesting assistance.</p>	COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	Fill as appropriate
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRGAP		NCP LOCATE DATA BLOCK	
				RESIDENTIAL-ADDRESS-LINE1	NCP Street Address
				RESIDENTIAL-CITY	NCP City
				RESIDENTIAL-STATE	NCP Residential State
				RESIDENTIAL-ZIP1	NCP Residential Zip Code
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate
				PARTICIPANT-ADDRESS-LINE1	Participant Street Address
				PARTICIPANT-CITY	Participant City
				PARTICIPANT-STATE	Participant State
				PARTICIPANT-ZIP-1	Participant Zip Code

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRAFI	<p>Managing State Cases – Request for Completion of Interrogatories</p> <p>Managing State Cases – Update Previous Request for Completion of Interrogatories Sent By Initiating or Responding State:</p> <p>This Request transaction is used to request assistance with completion of interrogatories pursuant to Section 318 of UIFSA. This Request does not require the establishment of an Interstate case.</p> <p>The Update transaction should be sent to modify an unacknowledged Request; it replaces the Request and requires the same data elements. The Update must be sent only after the Request transaction is sent to the CSENet 2000 server and prior to receiving an Acknowledgment from the Responding Jurisdiction with a Case ID.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R or U
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				ACTION REASON	GRAFI
				ATTACHMENTS –IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=1
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
INFORMATION-IND	Fill as appropriate				
OVERDUE-IND	=0 (Numeric)				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRAFI	<p>Action By Receiving State: Process within Federal Guidelines. AT-98-30, question #53, strongly encourages states to apply a 30-day time frame to respond.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide the NCP Mailing, Residential Address or Employer. Provide information clarifying the Request in the Information Data Block.</p>	CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
				CONTACT-CITY	Contact City
				CONTACT-STATE	Contact State
				CONTACT-ZIP-1	Contact Zip Code
				NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				NCP LOCATE DATA BLOCK	
				RESIDENTIAL-ADDRESS-LINE1	NCP Street Address
				RESIDENTIAL-CITY	NCP City
				RESIDENTIAL-STATE	NCP Residential State
				RESIDENTIAL-ZIP1	NCP Residential Zip Code

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R U	GRAFI		PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate
				PARTICIPANT-ADDRESS-LINE1	Participant Street Address
				PARTICIPANT-CITY	Participant City
				PARTICIPANT-STATE	Participant State
				PARTICIPANT-ZIP-1	Participant Zip Code
MSC	R	GRPOC	<p>Managing State Cases – Request, Copies of Documentation</p> <p>This Request transaction is used to request copies of documentation pursuant to Section 318 of UIFSA. This Request does not require the establishment of an Interstate case.</p> <p>Action By Receiving State:</p> <p>Process within Federal Guidelines. AT-98-30 question #53, strongly encourages states to apply a 30-day time frame to respond.</p>	HEADER	
				LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code
				OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed
				CSENet 2000 VERSION NUMBER	003
				TRANSACTION SERIAL NUM	Fill as appropriate
				ACTION CODE	R
				FUNCTIONAL TYPE CODE	MSC
				TXN DATE	Date transaction was created
				CASE-ID	Your Case ID
				ACTION REASON	GRPOC

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRPOC	Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide information regarding the requested document(s) in the Order or Information Data Blocks	ATTACHMENTS -IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	=1
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	Fill as appropriate
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=0 (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
CONTACT-CITY	Contact City				
CONTACT-STATE	Contact State				
CONTACT-ZIP-1	Contact Zip Code				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRPOC		NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate
				MSC	R
LOCAL-FIPS-STATE/COUNTY	Your State/County FIPS Code				
OTHER-FIPS-STATE/COUNTY	State/County FIPS Code where transaction is directed				
CSENet 2000 VERSION NUMBER	003				
TRANSACTION SERIAL NUM	Fill as appropriate				
ACTION CODE	R				
FUNCTIONAL TYPE CODE	MSC				
TXN DATE	Date transaction was created				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRTHD	<p>Action By Receiving State: Process within Federal Guidelines. AT-98-30 question #53, strongly encourages states to apply a 30-day time frame to respond.</p> <p>Business Usage Recommendation: Provide either the NCP SSN or DOB. Provide information that clarifies the Request and identify the individual to be scheduled for the teleconference in the Information Data Block. Also provide the individual's address, phone number in the appropriate data blocks. This transaction should only be used in rare situations, as states should attempt independent resolution prior to requesting assistance.</p>	CASE-ID	Your Case ID
				ACTION REASON	GRTHD
				ATTACHMENTS -IND	=N
				CASE-DATA-IND	=1
				NCP- IDENTIFICATION-IND	=1
				NCP-LOCATE-DATA-IND	=0 (Numeric)
				PARTICIPANT-DATA-IND	Fill as appropriate
				ORDER-DATA-IND	=0 (Numeric)
				COLLECTION-DATA-IND	=0 (Numeric)
				INFORMATION-IND	Fill as appropriate
				OVERDUE-IND	=0 (Numeric)
				CASE DATA BLOCK	
				CASE-TYPE	Fill as appropriate
				CASE-STATUS	=O (Alpha)
				CONTACT-NAME-LAST	Your State Contact
				CONTACT-NAME-FIRST	Your State Contact
				CONTACT-ADDRESS-LINE-1	Contact Address
CONTACT-CITY	Contact City				
CONTACT-STATE	Contact State				
CONTACT-ZIP-1	Contact Zip Code				

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Function Code	Action Code	Reason Code	Description/Business Usage	Required Data Blocks and Elements* (Data Block Record Layout)	Data Element Description
MSC	R	GRTHD		NCP IDENTIFICATION DATA BLOCK	
				NAME-LAST	NCP Last Name
				NAME-FIRST	NCP First Name
				SSN-1 SSN-2 SSN-3	NCP SSN
				PARTICIPANT DATA BLOCK	
				NAME-LAST	Participant Last Name
				NAME-FIRST	Participant First Name
				RELATIONSHIP	Fill as appropriate
				PARTICIPANT-STATUS	=O (Alpha)
				DEPENDENT-RELATION-CP	Fill as appropriate

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VALID TRANSACTIONS EXCLUDED FROM THE TFM AND RECOMMENDED ALTERNATIVE TRANSACTIONS				
Function Code	Action Code	Reason Code	Description/Business Usage	Recommendation for Alternative Transaction(s) Usage
MSC	P	GSUPD	Unsolicited information.	MSC P GSPUD
MSC	P	LSOTH	Other information found.	MSC P GSPUD
MSC	P		Reason explained in Information data block.	MSC P GSPUD
MSC	P	GSSTA	Change of case status.	MSC P GSPUD
MSC	U	GRUPD	Request current status.	Resend the request, MSC R GRUPD
MSC	U	GRTHD	Request assistance with teleconference for hearing or deposition.	Resend the request, MSC R GRTHD
MSC	U	GRPOC	Request copies of documentation.	Resend the request, MSC R GRPO

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